



**SEYMOUR VOLUNTEER FIRE DEPARTMENT**

**P. O. Box 241 Seymour, TN 37865**

**Chairman Ted Esch- Chief Kevin Nunn- Exec Administrator John Linsenbigler**

**Administration Phone (865) 851-1157**

**PUBLIC RELATIONS REQUEST FORM**

**\*\*ALL PUBLIC RELATIONS REQUESTS REQUIRE AT LEAST TWO (2) WEEKS PRIOR NOTICE\*\***

**PR Submission date: \_\_\_/\_\_\_/\_\_\_ Submitted by: \_\_\_\_\_**

**Contact Name: \_\_\_\_\_**

**Contact Phone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_**

**Email: \_\_\_\_\_**

**Name of Organization: \_\_\_\_\_**

**Type of Organization:**

Church                       Scouts

Business                       Other

School

**Event Location: \_\_\_\_\_**

**Date of Event: \_\_\_/\_\_\_/\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_**

**Alternate weather date: \_\_\_\_\_**

**Age group targeted: 0-2yrs 3-5yrs 6-9yrs 10-13yrs 14-17yrs 18+**

**Attendance (approximately) 1-5 6-10 11-15 16-20 21+**

**Event goals:**

Show-n-tell with trucks, equipment, gear                       Summer time hose down

Department Operation Information                       Teach Public fire safety

**\*\*ALL P/R's MUST be entered in *PR EVENTS CALENDAR*\*\***

